MINUTES

Meeting opened by the President at 2:05pm

Present:
President: Christine Brown
Vice Presidents  Marilyn Fahey & Helen Hawken
Treasurer: Amanda Cooper
School Principal: Norma Petrocco
Members Ming Chu Lin, Nicole Kaniszawski

In Attendance: Mrs Taylor

Apologies: Karen Thomas

1. **Confirmation of Minutes of Committee Meeting**

   Moved Christine Brown, Seconded Marilyn Fahey that the minutes of the Committee Meeting held Tuesday 29th April 2014 is confirmed as circulated.

2. **Business arising from minutes** - Nil

3. **Principal’s Report**

   - An Out of School Hours Care (OSHC) note and survey has been sent home to parents to gauge the viability of having this service at the school. Please encourage parents who would use this service to return the survey form by the due date.

   - The school Working Bee will be held on Saturday 21st June 2014 from 9:00am to 2:00pm to prepare the school ground for our Tree Planting Day early next term. Please encourage parents to come along and support the school or make donations.

     Moved by Norma Petrocco, Seconded Christine Brown that the Principal’s Report is accepted.

4. **President’s Report**

   - *Mother’s Day Stall* was held on 8th May 2014 and this year we broke our record in profits of $1,911.10. A great effort by all. The President thanked everyone who donated to the stall and also thanked Vanessa, Rush, Rebecca, Marilyn, Amanda and Helen for volunteering their time to help run the stall and making it such a great success.

   - *Bunnings BBQ* this will be held in October 2014 and will be confirmed by Bunnings once the paperwork has been received. Amanda and Karen to check on details of the P&C’s Insurance.

   - *Teddy Bears Picnic* the P&C will be having a cake stall at this function.
• SuperHeros-a-thon – the P&C will have a cake stall at this event and will be asking parents for donations.

• School's Working Bee – the teachers are organizing a BBQ lunch and the P&C has been asked to provide morning tea.

Moved Christine Brown, Seconded Marilyn Fahey that the President's report is accepted.

5. Secretary's Report – NtL report received.

6. Treasurer's Report – Current bank balance as at $8373.60.

   Reconciliation

<table>
<thead>
<tr>
<th>Bank Balance as at 29th April 2014</th>
<th>$6630.43</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plus deposits</td>
<td></td>
</tr>
<tr>
<td>Mother's Day Float</td>
<td>$150.00</td>
</tr>
<tr>
<td>Mother's Day Profit</td>
<td>$1911.10</td>
</tr>
<tr>
<td>Uniform Shop</td>
<td>$60.00</td>
</tr>
<tr>
<td>Total</td>
<td>$8751.53</td>
</tr>
</tbody>
</table>

   | Less Expenses                 |          |
   | Stop Cheque bank fee          | $8.00    |
   | Yvonne Faint – Audit          | $160.00  |
   | Mother's Day Float            | $150.00  |
   | Amy Hyde Page – Bees Wax      | $60.00   |
   | Total                         | $378.00  |

   Bank Balance as at 27th May is $8,373.53

Moved by Amanda Cooper and seconded by Christine Brown that the Treasurer's Report is adopted as presented.

4. Correspondence

   Inwards
   - P&C Magazine
   - Fundraising leaflet
   - Aiden Knight – re establishing a herb and vegetable garden at the school

The meeting agreed that a response be sent to Aiden to let him know that his letter will be forwarded to the school's Beautification Committee for consideration.

   Outwards
   - Bunnings re BBQ

Moved by Helen Hawken and seconded Amanda Cooper that the Inward Correspondence is received and the Outward Correspondence is endorsed.
5. **General Business**

- Cake Stall for Teddy Bear’s Picnic & Working Bee – it was agreed that parents will not be asked to donate cakes for the Teddy Bear’s Picnic & Working Bee.

- Fete – a meeting is to called asap with Marilyn Fahey’s friend in attendance to discuss various matters relating to the proposed fete. Following this meeting, a further meeting will be held which will include the staff representative to start preparing plans for the fete. These meetings to be on a Tuesday if possible.

- A letter to be sent to Betty Crocker for donations of cake maxes and Coles, asking for donations of eggs and butter to be used for cakes/slices at the High Tea.

- Interactive White Boards – Mrs Taylor joined the meeting at approx. 2:25pm to present three options/quotes for the purchase of Interactive White Boards. She also presented details of the cost to purchase ........laptops. Christine Brown is to meet with the Principal to determine how much the school is able to provide in funding and which option would suit the school best. Christine to report back to the P&C Meeting

- Teachers end of term lunch – details are in hand. Menu to be discussed at the next meeting.

**Next Meeting**

The next Committee Meeting is scheduled for Tuesday 24th June 2014 to be held in the School Staff Room commencing at 2:00pm.

Meeting was declared closed 2:55pm.

CHRISTINE BROWN       HELEN HAWKEN
President        Vice-President (Minutes)