MINUTES

Meeting opened by the President at (TIME)       pm

Present:
President:  Christine Brown
Vice Presidents Marilyn Fahey, Helen Hawken
Secretary  Karen Thomas
Treasurer:  Amanda Cooper
School Principal: Norma Petrocco
Members  Vanessa Kohalma, Rebecca Montgomery

1. **Confirmation of Minutes of Committee Meeting** held 27TH May 2014.

   Moved: Marilyn Fahey Seconded Amanda Cooper that the minutes of the P&C Meeting held 27th May 2014 are confirmed as read.

2. **Business arising from minutes**  NIL

3. **Principal’s Report**

   • There was a very positive response by parents to the Out of School Hours Care (OSHC) survey. Documents are now being prepared for tender.
   • Thank you to Mrs. Taylor, Mrs Proud and the Kingswood Beautification Committee for organizing and running the Working Bee last Saturday. They did an outstanding job. Thank you also to the staff and parents who attended or contributed in some way to the day. It was a great success. Community spirit is alive and well at Kingswood.
   • Ethics classes will commence in Week 2 Term 3 for Early Stage 1. Karen Harrison will be teaching the class.
   • Thank you to Mrs. Fox for organizing the Stage 3 fundraising discos for the school and the teachers who attended to supervise the students.
   • Thank you to Mrs. DiGiglio for organizing our first ever Teddy Bears’ Picnic. It was a great success and the children had a great time. Thank you to the P&C for organizing the cake stall.
   • Reports will go home on Thursday accompanied by a note explaining the change to reporting in English to parents whilst the reporting review by the DEC is underway.
   • Term 3 commences for students on Tuesday 15th July. Monday 14th July is a professional learning day for staff.

   Moved by Norma Petrocco, Seconded by Christine Brown that the Principal’s Report is accepted.

4. **President’s Report**

   • Thank you to those parents who helped at the cake stall at the Teddy Bears’ Picnic and making it such a financial success.
Thank you to those parents who contributed/supported the Working Bee last Saturday.

Move Christine Brown, Seconded by Marilyn Fahey that the President’s report is accepted

5. Secretary's Report - NIL
Karen Thomas advised the meeting that due to work commitments she will be unable to continue to carry out the role of Secretary, but will still be involved with the P&C whenever possible. Norma Petrocco and Christine Brown thanked Karen for the support and contribution she has given to the P&C and wished her well in the work endeavours.

Helen Hawken agreed to look after the secretarial role for the rest of this year.

6. Treasurer's Report – Current bank balance $8939.93

Reconciliation

Bank Balance as at 27th May 2014 $8,433.53

Plus deposits
Teddy Bears Picnic Float $ 150.00
Teddy Bears Picnis Profit $ 566.40

Total Deposits $ 716.40

Less Expenses
Teddy Bears Picnic Float (94) $ 150.00
Amy Hyde Page (93) $ 60.00

Total $ 210.00

Bank Balance as at 20/6/2014 is $ 8,939.93

Moved by Amanda Cooper and seconded by Christine Brown that the Treasurer’s Report is adopted as presented.

4. Correspondence

Inwards
- Australian Charities for Not-for-Profit Commission – outstanding Annual Statement
- Various unsolicited promotional material
- Information re Family Portraits

Outwards
- Aiden Knight – response re request to establish a herb and vegetable garden.

Moved by Karen Thomas and seconded by Helen Hawken that the Inward Correspondence is received and the Outward Correspondence is endorsed.
5. **General Business**
   - Fete – meeting scheduled for Tuesday 15\(^{th}\) July 2014. Katie Fahey has been nominated to be the teachers’ representative on the Fete committee. The meeting will commence at 2:00pm and will be held in the staff room.
   - Interactive White Boards – Further information will be available after the Super Hero-a-thon when the school will be able to determine how much they can contribute to the expense.
   - Teachers end of term lunch – The P&C will be catering for this lunch.

6. **Other Business**
   - Any parent wanting information regarding planned class performances should see Mrs. Clarke.
   - The website is updated regularly giving details of events, meetings etc. Please refer to both the school home page, calendar and news and the P&C pages.

**Next Meeting**

The next P&C Meeting is scheduled for:-

Tuesday 29\(^{th}\) July 2014
Tuesday 19\(^{th}\) August 2014
Tuesday 16\(^{th}\) September 2014

to be held in the School Staff Room commencing at 2:00pm.

Meeting closed 2:35pm

CHRISTINE BROWN
President

HELEN HAWKEN
Vice-president (Minutes)